

**WHITE OAK LIBRARY DISTRICT**  
**APRIL 27, 2021**  
**REGULAR BOARD MEETING @ 7:00 PM**  
**LOCKPORT BRANCH**  
**IN- PERSON & VIA ZOOM**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.  
Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Christine Siegel, and Adam Woodworth. Nancy Hackett arrived at 7:05 pm. Board members absent: Ann Lopez-Caneva.

Staff present: Scott Pointon and Beverly Krakovec.

No one from the public submitted comments to Scott Pointon. No public were present in-person or via Zoom.

**PUBLIC COMMENTS** – none.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the March 23, 2021 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

Patricia Jarog, former Lockport Branch Manager, had been nominated as an Illinois Library Luminary. This honor recognizes individuals who have made a significant contribution to Illinois Libraries and whose supporters make a contribution of at least \$2,000 to the Illinois Library Association Endowment on their behalf within a one year time frame. The Illinois Library Association communicated that Patricia Jarog’s supporters have already contributed over \$3,000. Patricia Jarog’s luminary status should be in place by our May meeting and her name will appear on the Illinois Library Association website.

**TREASURER’S REPORT**

In the absence of Treasurer Ann Lopez-Caneva, trustee Gayle Crompton read the Treasurer’s Report for March 2021. Cash on hand as of March 1, 2021 was \$2,039,065.99. Income as of March 31, 2021 was \$20,172.51. Disbursements as of March 31, 2021 were \$314,343.79. Transfers/adjustments—adjustment to the Corporate Fund of \$230.66 due to a voided check. Cash on hand as of March 31, 2021 was \$1,745,125.37.

*Gayle Crompton moved the Board approve the March 2021 Treasurer’s Report as presented, with the payment of the April 15, 2021 bills of \$130,149.20, the April 2, 2021 payroll of \$107,603.15, and the April 16, 2021 payroll of \$109,647.24. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2020-2021 was \$241,116.14. The Lockport Township estimate for FY 2020-2021 is \$218,118.87.

2019 Levy Real Estate Distributions and Interest received to date was \$5,825,749.16. Percent received to date is 99.43%.

Additional information regarding interest rates – see PMA Investments Report.

## **DIRECTOR’S REPORT**

There were no additions to the written report.

## **OLD BUSINESS**

### **BUILDING UPDATES**

Annual HVAC maintenance was accomplished at all branches. Mulching and landscape work will be done in the next few weeks.

The Romeoville Branch is working with R.C. Hill School to alleviate the challenges of student pick up and drop off at the school, which is impacting portions of the library’s parking lot during peak times. Adam Woodworth questioned if the library would be liable for any accidents resulting from the buses using our parking lot. Scott Pointon said the District would bear no liability.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel – none needed.

**NEW BUSINESS** – none.

The Board reviewed the estimated income for FY 2021-2022. The District’s IMRF rate went down and our health insurance renewal rate for the next year will also be very reasonable.

### **APPROVAL OF FY 2021-2022 WORKING BUDGET**

The Board reviewed the document. There were a number of major library events that were cancelled due to COVID restrictions. Budget lines impacted were cancelled and reflected in the budget. A new budget line was created for the District’s 100<sup>th</sup> anniversary celebration in 2022. The Board stated Scott Pointon had done an excellent job on the working budget, and thanked him for his efforts.

*Adam Woodworth moved the Board approve the FY 2021-2022 Working Budget as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

### **APPROVAL OF FY 2021-2022 SALARY SCALE**

The Board reviewed the document before them. The salary scale reflects the District’s on target progress to meet Illinois’ mandate to increase statewide minimum wage to \$15.00 dollars an hour by 2025.

*Gayle Crompton moved the Board approve the FY 2021-2022 Salary Scale as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

### **REVIEW OF COM ED EFFICIENCY GRANT PROPOSAL**

Scott Pointon presented a quote of \$11,900 to have all lower level lighting at the Romeoville Branch replaced with LED lighting. By utilizing LED bulbs, Com Ed estimates the District would see a savings

in electric costs of approximately \$4,000 per year, meaning this project will pay for itself within the next three years. The District will initiate future Com ED efficiency projects as the budget allows.

*Gayle Crompton moved the Board direct Scott Pointon to pursue the Com Ed Efficiency project. Zach Binkley seconded the motion. All voted aye. Motion carried.*

**SERVING OUR PUBLIC 4.0 – Chapter 10 – Programming**

The Board reviewed the standards in question and determined the District is in compliance with the guidelines. Scott Pointon discussed the District's plans to create a White Oak TV app, enabling our patrons to easily enjoy our many virtual programs.

**ADJOURNMENT**

*Adam Woodworth moved for adjournment at 8:04 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*