

WHITE OAK LIBRARY DISTRICT
JULY 25, 2023
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva.

Absent: Kelly Schneider.

Public in attendance: none.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the June 27, 2023 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays - none. Motion carried.

CORRESPONDENCE

Scott Pointon sent an email to Alex Zapien the Lockport Township Supervisor on July 19, 2023 asking him for news on the Library District's lost/stolen Personal Property Replacement Tax check. He responded that he presented this issue to the Lockport Township Board on June 13, 2023. His attorney has written a letter to Old National Bank, from where the check was written, and Chase Bank who accepted the check. Alex Zapien has also contacted a Government Relations Manager/lobbyist at Chase Bank. The estimated time to resolve the issue is 12 months.

TREASURER'S REPORT

Treasurer Gayle Crompton read the Treasurer's Report for June 2023. Cash on hand as of June 1, 2023 was \$2,437,389.03. Income as of June 30, 2023 was \$2,804,932.61. Disbursements as of June 30, 2023 were \$539,782.40. Transfers/adjustments to the Corporate Fund account were in the amount of \$240.31 due to a voided check. Cash on hand as of June 30, 2023 was \$4,702,779.55.

Gayle Crompton moved the Board approve the June 2023 Treasurer's Report as presented, with the payment of the July 15, 2023 bills of \$604,316.01 and the July 7, 2023 payroll of \$118,392.19 and the July 21, 2023 payroll of \$123,384.22. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes— Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays - none. Motion carried.

Personal Property Replacement Tax received for FY 2023-2024 was \$0.00. The Lockport Township estimate for FY 2023-2024 has not yet been received.

2022 Levy Real Estate Distributions and Interest received to date was \$3,195,503.84. Percent received to date is 49.94%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR'S REPORT

Scott Pointon reported that the staffing news is even better than when his report was written. The District is down only 1 page position. The process of replacing Business Manager Debra Chapp, due to her retirement in December, was discussed.

OLD BUSINESS

BUILDING UPDATES – None.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel

Ann Lopez-Caneva moved the Board go into Executive Session. Gayle Crompton seconded the motion. All voted aye. Motion carried.

The Board went into Executive Session at 7:22pm.

Ann Lopez-Caneva moved that the Board come out of Executive Session. Gayle Crompton seconded the motion. Roll call indicated: All voted aye. Motion carried.

Gayle Crompton moved that the Board resume Regular Session. Zach Binkley seconded the motion. All voted aye. Motion carried.

The Board resumed Regular Session at 7:35pm.

NEW BUSINESS

REVIEW OF CANDIDATES FOR OPEN TRUSTEE SEAT

The Board decided to take home the information regarding the candidates for the open Trustee position. The decision of which candidate to choose will be decided at the August 22, 2023 Board Meeting.

MEMBER'S CONCERNS/COMMENTS

Deanna Amann commented that 3 of her family members applied for passports at the Lockport Branch, it went well and staff was very helpful. She also thanked Zach Binkley for his for his service and wished him luck with his new position in Michigan.

Note: It was suggested that Board members wear White Oak shirts or library themed attire to the August Board Meeting.

SERVING OUR PUBLIC 4.0 – Chapter 11 – Youth/Young Adult Services

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Zach Binkley moved for adjournment at 7:50p.m. Andrew Koroma seconded the motion. All voted aye. Motion carried.