

**WHITE OAK LIBRARY DISTRICT  
OCTOBER 25, 2011  
PUBLIC HEARING @ 6:30 PM - REGULAR BOARD MEETING @ 7:00 PM  
CREST HILL BRANCH**

**PUBLIC HEARING** –6:30 P.M.—Truth In Taxation Hearing

**PLEDGE OF ALLEGIANCE**

President Ann Lopez-Caneva opened the Truth In Taxation Public Hearing at 6:30 p.m. Board members present: Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Board member absent: Deanna Amann.

There were no public comments. President Ann Lopez-Caneva closed the hearing at 7:00 p.m.

**REGULAR BOARD MEETING**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Board member(s) absent: None.

**PUBLIC COMMENTS** – none.

**MINUTES**

*Gayle Crompton moved to approve the September 27, 2011 Regular Board Meeting Minutes as presented. Adam Sulich seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

The District received a thank you letter from the Lithuanian World Center for a donation of shelving. The District also received an invitation from Citgo Lemont Refinery regarding a property assessment and taxation meeting concerning the refinery. This meeting will take place on November 14, 2011 at 7:00 p.m. Scott Pointon plans to attend the meeting and interested trustees should advise him if they also plan to attend.

**TREASURER’S REPORT**

Treasurer Deanna Amann read the Treasurer’s Report for September 2011. Cash on hand as of September 1, 2011 was \$20,534,977.55. Income as of September 30, 2011 was \$1,461,657.69. Disbursements as of September 30, 2011 were \$739,456.72. Transfers and adjustments-- \$48,008.58 was transferred from the Building Bond Account to the Corporate Fund Account to cover smaller bond expenses as we have a minimum of 6 transactions per month with the MB Financial Bank Money Market Account. Cash on hand as of September 30, 2011 was \$21,257,178.52. Cash on hand in the Bond Accounts as of September 30, 2011 was \$18,887,711.89.

*Deanna Amann moved to approve the September 2011 Treasurer’s Report as presented, with the payment of the October 14, 2011 bills for \$190,173.77, the October 12, 2011 payroll of \$79,109.70 and the October 26, 2011 payroll of \$83,083.75. Christine Siegel seconded the*

*motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date was \$92,233.50. The township estimate to be received for FY 2011-2012 is \$221,853.98. 2010 Levy Real Estate Distributions and Interest received to date totaled \$4,165,640.08. Percent received to date is 97.508%

The current interest rates as of October 25, 2011 for money market accounts are as follows: Harris Bank—0.100% and Illinois Funds—0.049%.

Adam Sulich questioned how much interest does the District average monthly. The figure was not available at this time.

## **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon encouraged trustees to contract our appropriate state legislators regarding proposed House Bill #3828, which would allow personal property replacement tax to be used to pay for regional school superintendent salaries. Another legislation initiative called "Amendment 4" would cause the tax cap law to be amended to indicate that whenever the EAV of a tax capped district decreases, the tax rate would be frozen, thus resulting in decreased taxes and decreased funding. Board members will try to contact our legislators.

## **OLD BUSINESS**

### **BUILDING UPDATES**

**Crest Hill**—Bids came in higher than expected for the project and our architects will begin value engineering the building plans. We could rebid the project in January 2012. This could be very advantageous, as winter condition costs would not be detrimental. We could then break ground in March or April, 2012.

**Lockport** — Plans to relocate services to the Gaylord Building on February 1, 2012 are in place.

**Romeoville**—The District plans to close December 19, 2011 thru January 1, 2012 to move into the lower level. The completion of Phase II could be as late as April or May 2012.

## **PURCHASE OF DISTRICT VEHICLE**

The trustees reviewed the vehicle quotes and determined the most advantageous purchase would be from Bill Jacobs Chevrolet.

*Deanna Amann moved the District accept the quote from Bill Jacobs Chevrolet for a 2012 Chevrolet Silverado 2500HD, for a purchase price of \$11,241.06—plus taxes, title, plates and other appropriate fees. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

## **GAYLORD BUILDING LEASE AGREEMENT**

The trustees reviewed the lease document. A number of typos were noted. Page 2—#5 – the term dates indicated should be seventeen (17) months instead of sixteen (16) months. Page 8—#2 – the last line should indicate the word "Leased" instead of "Leases". Page 8—#6—the last line should have the word "without" instead of "with".

*Adam Sulich moved the District accept the lease agreement with the noted changes. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

*Gayle Crompton moved the Board empower Ann Lopez-Caneva to execute the lease agreement with the National Trust for Historic Preservation. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

EXECUTIVE SESSION—Real Property—none needed.

EXECUTIVE SESSION—Personnel—none needed.

## **NEW BUSINESS**

### PRESENTATION OF AUDIT

Brian Zabel presented the District audit and issued a clean opinion of the District's finances using generally accepted auditing standards. The financial statements were reviewed. As of June 30, 2011 cash and investments totaled \$23,636,773, most of which was in the Building Fund to be spent as the District moves forward with renovation/building projects. The Per Capita grant is still outstanding and has not been issued by the State of Illinois. Interest received last year totaled \$140,824.00. There was \$4,378,108 in capital expenditure and reserves spent on the building projects. IMRF funding was reviewed. EAV has shown a slowdown in its growth rate. Mr. Zabel complimented Debra Chapp on her bookkeeping procedures. The Board thanked Mr. Zabel for his report.

*Deanna Amann moved the Board accept the annual financial report for the year ending June 30, 2011. Adam Sulich seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich.*

### TAX LEVY ORDINANCE

The Board reviewed the tax levy ordinance. Christine Siegel noted a closing parenthesis was needed on page (4) of the document.

*Nancy Hackett moved the Board adopt the Tax Levy Ordinance # 2011-144 for the Levy and Assessment of Taxes for the White Oak Library District (formerly known as the Des Plaines Valley Public Library District) Will County, Illinois for the Fiscal Year Beginning July1, 2011 and ending June 30, 2012. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

REVIEW OF CLOSED SESSION MINUTES—Moved to later in the agenda.

## INSURANCE RENEWAL

The Board reviewed the property/liability insurance quotes. The Board agreed with Scott Pointon's recommendation to utilize Matsock Insurance.

***Adam Sulich moved the Board accept the quote for property/liability insurance from Matsock Insurance from Naperville, Illinois, in the amount of \$16,995. Deanna Amann seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.***

## APPROVAL OF CONTRACTOR'S PAYMENTS

The Board reviewed the payments submitted.

***Gayle Crompton moved the Board approve the certificate for payment to The Lombard Company in the amount of \$397,422.00 and also to approve the certificate for payment to Sound Inc., in the amount of \$28,834.74. Adam Sulich seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.***

## **SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION—Chapter 4 – Facilities**

The Board reviewed the standards and believed the District is making definite progress in meeting standards in view of our current renovations and future building projects.

## REVIEW OF CLOSED SESSION MINUTES – from earlier in the agenda

***Adam Sulich moved the Board go into Executive Session for legal contracts and discussion of closed session minutes. Adam Sulich also stated Beverly Krakovec be invited to attend the Executive Session. Gayle Crompton seconded the motion. All voted aye. Motion carried.***

The Board went into Executive Session at 8:20 p.m.

***Christine Siegel moved the Board come out of Executive Session. Adam Sulich seconded the motion. All voted aye. Motion carried.***

The Board came out of Executive Session at 8:56 p.m.

***Adam Sulich moved the Board go back into Regular Session. Gayle Crompton seconded the motion. All voted aye. Motion carried.***

The Board went back into Regular Session at 8:56 p.m.

***Adam Sulich moved the Board release the following Executive Sessions Minutes: February 15, 2005, March 1, 2005, March 8, 2005, March 15, 2005, April 19, 2005, April 25, 2005, April 30, 2005, May 3, 2005, May 7, 2005, May 10, 2005, and May 17, 2005. Gayle Crompton seconded the motion. Roll call indicated: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.***

## **ADJOURNMENT**

***Christine Siegel moved for adjournment at 8:58 p.m. Gordon Butler seconded the motion. All voted aye. Motion carried.***