

**WHITE OAK LIBRARY DISTRICT
DECEMBER 21, 2021
REGULAR BOARD MEETING @ 7:00 PM
ROMEOWILLE BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, and Andrew Koroma, and Kelly Schneider. Absent— Nancy Hackett and Ann Lopez-Caneva

There were no guests in attendance.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

In the absence of Secretary Nancy Hackett, Gayle Crompton moved to approve the November 23, 2021 Regular Board Meeting Minutes as presented. Andrew Koroma seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

In the absence of Treasurer Ann Lopez-Caneva, Gayle Crompton read the Treasurer’s Report for November 2021. Cash on hand as of November 1, 2021 was \$4,501,293.62. Income as of November 30, 2021 was \$329,016.04. Disbursements as of November 30, 2021 were \$391,258.66. There were no transfers/adjustments. Cash on hand as of November 30, 2021 was \$4,439,051.00.

Gayle Crompton moved the Board approve the November 2021 Treasurer’s Report as presented, with the payment of the December 15, 2021 bills of \$94,441.45, and the December 10, 2021 payroll of \$115,803.95. Zach Binkley seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Andrew Koroma, and Kelly Schneider. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2020-2021 was \$215,028.18. The Lockport Township estimate for FY 2021-2022 is \$383,022.47.

2020 Levy Real Estate Distributions and Interest received to date was \$5,901,589.71. Percent received to date is 98.64%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR’S REPORT

No addition to the written report.

OLD BUSINESS

BUILDING UPDATES – none.

APPROVAL OF CHANGES TO PERSONNEL POLICY

The Board reviewed the proposed changes to the Personnel Policy incorporated into Section 108- Dress

Code, Section 110 – Holiday, and Section 113 – Personal Days.

Gayle Crompton moved the Board accept all the proposed changes to the Personnel Policy as presented. Zach Binkley seconded the motion. All voted aye. Motion carried.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

APPROVAL OF OSHA ETS Policy

The Board reviewed the proposed policy White Oak Library District COVID-19 Vaccination, Testing, and Face Covering Policy. Scott Pointon explained the policy and how our policy would only go into effect if the OSHA standards/guidelines were in force. If the OSHA standards were not in force, the District’s policy would not be in effect.

Kelly Schneider moved the Board approve the White Oak Library District COVID-19 Vaccination, Testing, and Face Covering Policy as presented. Zach Binkley seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Andrew Koroma, and Kelly Schneider. Nays—none. Motion carried.

APPROVAL OF 2022 HOLIDAY SCHEDULE

The Board reviewed the 2022 Holiday Schedule.

Kelly Schneider moved the Board approve the 2022 Holiday Schedule as presented. Andrew Koroma seconded the motion. All voted ayes. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 5 – Building Infrastructure & Maintenance

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Kelly Schneider moved for adjournment at 7:39 p.m. Zach Binkley seconded the motion. All voted aye. Motion carried.