

**WHITE OAK LIBRARY DISTRICT  
JANUARY 22, 2019  
REGULAR BOARD MEETING @ 7:00 PM  
LOCKPORT BRANCH**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.

Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Adam Woodworth, and Victor Zack.

Ann Lopez-Caneva arrived at 7:54 p.m.

Board member absent: Christine Siegel.

Staff present: Scott Pointon and Beverly Krakovec.

Guest present: Esmeralda Vicera – Lewis University student.

**PUBLIC COMMENTS – none.**

**MINUTES**

Board members reviewed the minutes.

It was noted “correspondece” was spelled wrong. The minutes will be corrected.

*Nancy Hackett moved to approve the December 18, 2018 Regular Board Meeting Minutes as presented, with noted correction. Gayle Crompton seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE**

The District has received correspondence from the Village of Romeoville regarding a TIF District in Romeoville that will not expire until 2028. The Village wants to extend the TIF District now to enable them to sell bonds for a twenty year period. In order for the TIF District to be extended, all taxing bodies affected must agree to the extension. The Board agreed to the extension, as they have seen the benefits of TIF Districts in Romeoville development.

**TREASURER’S REPORT**

Treasurer Victor Zack read the Corrected Treasurer’s Report for November 2018. Cash on hand as of November 1, 2018 was \$4,985,053.13. Income as of November 30, 2018 was \$57,319.22. Disbursements as of November 30, 2018 were \$445,319.88. Transfers and adjustments – voided check in the amount of \$23.00 to the Corporate Fund. Cash on hand as of November 30, 2018 was \$4,597,075.47.

Treasurer Victor Zack read the Treasurer’s Report for December 2018. Cash on hand as of December 1, 2018 was \$4,597,075.47. Income as of December 31, 2018 was \$92,105.10. Disbursements as of December 31, 2018 were \$1,989,504.86. There were no transfers or adjustments. Cash on hand as of December 31, 2018 was \$2,699,675.71.

***Victor Zack moved the Board approve the Corrected November 2018 Treasurer’s Report and the December 2018 Treasurer’s Report as presented, with payment of the December 21, 2018 bills of \$1,772,430.96, the January 15, 2019 bills of \$80,080.34, and the January 11, 2019 payroll of \$104,031.90. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.***

Personal Property Replacement Tax received for FY 2018-2019 was \$80,566.25. The Lockport Township estimate for FY 2018-2019 is \$207,514.49.

2017 Levy Real Estate Distributions and Interest received to date was \$5,918,111.31. Percent received to date is 100.27%.

Additional information regarding interest rates – see PMA Investments Report.

### **DIRECTOR’S REPORT**

Scott Pointon reported staff member Angela Young, Children’s Services Specialist at the Crest Hill Branch, has resigned. Ms. Young had been on Family Medical Leave. Scott Pointon stated he has submitted the Illinois Public Library’s Live and Learn Construction Grant, which if awarded, will provide \$125,000 toward our construction needs. These funds would enable the District to initiate the addition of an extension at the Crest Hill Branch to house the Outreach Department, and in future a bookmobile. Grant funds would also allow us to convert the Outreach office space at the Romeoville Branch into a digital media lab. We will probably know the status of the grant award by the end of February or March.

We received an interesting patron question regarding how much one individual patron had “saved” by borrowing library materials. Scott Pointon learned a Lockport Branch patron saved over \$57,000 by checking out library materials.

Scott Pointon provided some interesting statistics showing what percentage of the Pinnacle Library Consortium circulation comes from their own materials versus what percentage comes from items being requested from other Pinnacle libraries or through ILLs. The following percentages indicate the amount of circulating items derive from the library’s own items:

- Joliet – 91.7%
- Fountaindale – 91.4%
- White Oak – 87.3%
- Plainfield – 84.6 %
- Lemont – 82.5%
- Shorewood – 77.6%

The citizen led referendum committee has met once and has scheduled their next meeting for Tuesday, January 29, 2019 at 6:30 p.m. at the Romeoville Branch. The committee will have an active part in distributing informational materials throughout the District. Committee member Michelle Smith, Romeoville Chamber of Commerce member, has contact with many parents in the Valley View School District, with should be beneficial in getting factual referendum information to a greater percentage of the public.

**OLD BUSINESS**

**BUILDING UPDATES**

The Romeoville Branch elevator is being repaired and facility walk-throughs have been conducted at all buildings.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

**NEW BUSINESS**

**CONSIDERATION OF LIBRARY ATTORNEY**

The Board reviewed the proposal to provide legal services to the District from the firm of Tressler, LLP. The Board decided to stay with our current legal counsel, as they are satisfied with services. We will keep the information provided by Tressler, LLP on file for future reference.

**APPROVAL OF CHILDREN’S MATERIAL PROPOSAL**

The Board reviewed the proposal and believed it would be beneficial to the District and our patrons to move forward with the proposal to eliminate overdue fines for juvenile materials with the start of the Summer Reading Challenge. The proposal would only affect juvenile materials.

Adam Woodworth moved the Board approve the Children’s Material Proposal as presented, to take effect on May 28, 2019. Gayle Crompton seconded the motion.

*Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.*

**SERVING OUR PUBLIC 3.0 – Chapter 7 –Collection Management & Resource Sharing**

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

**ADJOURNMENT**

*Adam Woodworth moved for adjournment at 8:31 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.*