

**WHITE OAK LIBRARY DISTRICT**  
**JANUARY 26, 2021**  
**REGULAR BOARD MEETING @ 7:00 PM**  
**Meeting Conducted Via ZOOM Conference**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.  
Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Board member absent: none.

Staff present: Scott Pointon and Beverly Krakovec.

No public submitted comments to Scott Pointon. No public were present via Zoom.

**PUBLIC COMMENTS** – none.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the December 15, 2020 Regular Board Meeting Minutes as presented. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

**CORRESPONDENCE**

The District received a letter from Valley View School District thanking Patricia Jarog and Scott Pointon for successfully implementing the “Student Success Card” initiative, which provided every student within the Valley View School District a library card. White Oak Library District is proud of everyone’s efforts in bringing this project to fruition.

**TREASURER’S REPORT**

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for December 2020. Cash on hand as of December 1, 2020 was \$4,285,495.21. Income as of December 31, 2020 was \$91,920.97. Disbursements as of December 31, 2020 were \$322,395.87. Transfers/adjustments—Transfer of \$1,347,750.00 from the PMA Bond Fund Account, to the Zions Bank Bond Fund Accounts to cover the bond payment due in January 2021. Cash on hand as of December 31, 2020 was \$4,055,020.31.

*Ann Lopez-Caneva moved the Board approve the December 2020 Treasurer’s Report as presented, with the payment of the January 15, 2021 bills of \$1,491,436.51, the January 8, 2021 payroll of \$113,125.47, and the January 22, 2021 payroll of \$111,037.19. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2020-2021 was \$109,350.30. The Lockport Township estimate for FY 2020-2021 is \$218,118.87.

2019 Levy Real Estate Distributions and Interest received to date was \$5,825,749.16. Percent received to date is 99.43%.

Additional information regarding interest rates – see PMA Investments Report.

Scott Pointon reported that the 2020 tax installments have been divided into four payments instead of two, to provide tax relief. The installments will be due in June, August, September, and November.

### **DIRECTOR’S REPORT**

In addition to his written report, Scott Pointon reported the District has filled the position of head custodian. As a result of new COVID mitigation changes, more public seating has been made available, and the District will reopen study rooms on February 1, 2021.

The District’s February 23, 2021 Board Meeting is scheduled to be at the Romeoville Branch and will be held both in-person and virtually.

### **OLD BUSINESS**

BUILDING UPDATES - none for discussion.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

### **NEW BUSINESS**

#### APPROVAL OF SHELVING QUOTE

The Board reviewed the shelving quote before them.

*Ann Lopez-Caneva moved the Board accept the shelving quote from Meilahn Manufacturing in the amount of \$96,490.00 to provided shelving for the Crest Hill, Lockport, and Romeoville Branches. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

#### SERVING OUR PUBLIC 4.0 – Chapter 7 – Collection Management

The Board reviewed the standards in question and determined the District is in compliance with the guidelines. Scott Pointon stated the Pinnacle Board has agreed to subscribe to an OverDrive service that will provide an e-magazine collection. This service would provide a vast majority of popular magazines, with no simultaneous user conflict, and the seamless ability for our public to acquire the e-magazines. The District will be creating a comprehensive marketing campaign to introduce this new service.

### **ADJOURNMENT**

*Gayle Crompton moved for adjournment at 7:29 p.m. Zach Binkley seconded the motion. All voted aye. Motion carried.*