

**WHITE OAK LIBRARY DISTRICT
FEBRUARY 26, 2019
REGULAR BOARD MEETING @ 7:00 PM
LOCKPORT BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.

Board members present: Deanna Amann, Gayle Crompton, Ann Lopez-Caneva, Christine Siegel, and Victor Zack.

Nancy Hackett arrived at 7:04 p.m.

Adam Woodworth arrived at 7:16 p.m.

Board member(s) absent: none.

Staff present: Scott Pointon and Beverly Krakovec.

Guests present: Lewis University students Abby Gustatson, Marino Guzman, Dimpny Shah, Mike DeBow, Haley Marchewka, Grace Crumbaugh, and Tyler Grober.

Scott Pointon introduced the Lewis University students who are partnering with the District on various projects as part of their class curriculum. Board members welcomed the students to the board meeting.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Gayle Crompton moved to approve the January 22, 2019 Regular Board Meeting Minutes as presented. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for January 2019. Cash on hand as of January 1, 2019 was \$2,699,675.71. Income as of January 31, 2019 was \$13,634.96. Disbursements as of January 31, 2019 were \$305,607.25. Transfers and adjustments –Voided check in the amount of \$100.00 from the Corporate Fund due to a cancelled program. Cash on hand as of January 31, 2019 was \$2,407,803.42.

Victor Zack moved the Board approve the January 2019 Treasurer’s Report as presented, with payment of the February 15, 2019 bills of \$111,817.65, the February 8, 2019 payroll of \$102,821.92, and the February 22, 2019 payroll of \$101,646.40. Christine Siegel seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2018-2019 was \$108,176.44. The Lockport Township estimate for FY 2018-2019 is \$207,514.49.

2017 Levy Real Estate Distributions and Interest received to date was \$5,918,111.31. Percent received to date is 100.27%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

Scott Pointon reported the Lockport State of the City address will be on Tuesday, April 16, 2019 from 11:00 am to 2:00 p.m. at the Montibello Estate. Interested board members should advise Scott Pointon if they will be attending the event.

The District held its first Black History Celebration on Saturday, February 16, 2019 at the Romeoville Recreation Center with over 70 individuals in attendance. Staff will meet to discuss how to improve the event, which was very well received by attendees.

The District's third annual STEM Fest will take place on Saturday, March 2, 2019 from 10:00 am – 4:00 p.m. at the Romeoville Branch. We are gearing the event to have a broader appeal and attract all ages.

OLD BUSINESS

BUILDING UPDATES

The Lockport Branch's elevator emergency phone malfunctioned. This issue has been resolved.

The Romeoville Branch's elevator had a sensor replaced.

REFERENDUM UPDATES

Scott Pointon reported the steering committee for the referendum campaign has been meeting weekly and making good progress. The committee is working on recruiting volunteers to assist in endeavors such as the placement of yard signs, canvassing neighborhoods door-to-door explaining the referendum, and manning tables at various community events to educate the public regarding the referendum. The group is also making a concentrated effort to utilize social media to spread the word. Fairmont School in Lockport Township is translating the District's informational poster into Spanish to send out to parents and students. Saint Andrew's School in Romeoville is also sending out referendum information to students. Scott Pointon also stated he has a number of upcoming speaking engagements at the Carillon Lakes, and Grand Haven candidate's forum events.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

DISCUSSION OF COM ED EFFICIENCY PROGRAM PROJECT(S)

Scott Pointon stated that since this project was first brought to the Board's attention over a year ago, there

have been significant changes in how the program is operated, making it more feasible to consider participating. The application is much shorter and a new company now administers the program. Another attractive option is a lack of any up-front charges. An engineer would perform an efficiency assessment of our facilities at no charge to the District, and advise us on how much saving we would gain by participating in the program. Scott Pointon has scheduled the engineer to visit all of the branches and the Board will be kept apprised of the project.

DISCUSSION OF ILLINOIS' NEW MINIMUM WAGE PLAN

Scott Pointon reviewed the necessary minimum wage increases the District would have to enact to bring the starting wage for a page to \$15.00 per hour by the year 2024. For the coming fiscal year starting in July 2019, the District would not have to take any action. The schedule for future minimum wage increases would be as follows:

- July 2020 - \$11.00 starting salary for page position
- July 2021 - \$12.00 starting salary for page position
- July 2022 - \$13.00 starting salary for page position
- July 2023 - \$14.00 starting salary for page position
- July 2024 - \$15.00 starting salary for page position

It was noted that when the starting salary for a page position is increased, proportionate increases would be seen for other positions as well. The District should be able to absorb the costs of the pay increases as our tax funding increases are currently stable.

Scott Pointon reported the District is on schedule to exceed the projected income for passport acceptance fees. The District had estimated an income of \$18,000.00 for passport acceptance fees and is currently collected almost \$17,000.00 with four more months in the fiscal year to accrue further income.

DISCUSSION OF REFINANCING OUR BUILDING BOND

Scott Pointon reported there would be a significant benefit to the public if the District refinanced the building bonds sold in 2010. The District would be able to refinance the bonds at a lower interest rate as early as October 1, 2019. Such an action would cause the public to pay 2.2 million dollars less in repaying the bonds and all expenses for refinancing would be folded into the costs, so the District would not bear any monetary burden for refinancing. The issue of refinancing the building bonds will be brought before the Board in June or July.

SERVING OUR PUBLIC 3.0 – Chapter 8 –Reference & Reader's Advisory

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

Scott Pointon stated he is currently working on a customer service policy he will bring before the Board at the March 2019 meeting.

ADJOURNMENT

Nancy Hackett moved for adjournment at 8:20 p.m. Adam Woodworth seconded the motion. All voted aye. Motion carried.