

**WHITE OAK LIBRARY DISTRICT
MARCH 26, 2019
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m.

Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth.

Board member(s) absent: Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the February 26, 2019 Regular Board Meeting Minutes as presented. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

In the absence of Treasurer Victor Zack, Ann Lopez-Caneva read the Treasurer’s Report for February 2019. Cash on hand as of February 1, 2019 was \$2,407,803.42. Income as of February 28, 2019 was \$44,658.68. Disbursements as of February 28, 2019 were \$303,110.75. Transfers and adjustments – none. Cash on hand as of February 28, 2019 was \$2,149,351.35.

Ann Lopez-Caneva moved the Board approve the February 2019 Treasurer’s Report as presented, with payment of the March 15, 2019 bills of \$100,232.95, the March 8, 2019 payroll of \$102,795.13, and the March 22, 2019 payroll of \$103,943.06. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2018-2019 was \$121,386.58. The Lockport Township estimate for FY 2018-2019 is \$207,514.49.

2017 Levy Real Estate Distributions and Interest received to date was \$5,918,111.31. Percent received to date is 100.27%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR’S REPORT

Scott Pointon discussed aspects of his March 14, 2019 defense of our application for the Illinois State

Library's **Live and Learn Construction Grant**. We received an overall compiled score of 7.2 out of a possible 10. The Secretary of State's funding decision should be known by early April.

Scott Pointon stated he attended a recent Crest Hill City Council Meeting and learned the City of Crest Hill is considering annexing farm property on Caton Farm Road. When developed, this property could provide the District with a significant number of new residents.

OLD BUSINESS

REFERENDUM CAMPAIGN UPDATES

The citizen run referendum campaign is very active with distributing yard signs, walking through neighborhoods and knocking on doors, creating social media posts and videos, and mailing literature. The Board stated the District should recognize the Lewis University student volunteers and the citizens who assisted in the referendum campaign at the April board meeting.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

WORLD CUSTOMER SERVICE POLICY

The Board reviewed and discussed the policy before them and found it very beneficial and comprehensive in scope.

Adam Woodworth moved the Board approve the Customer Service Policy, with grammatical corrections provided. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

DISCUSSION OF BOARD MEETING ROTATION

Scott Pointon said a board member had asked him if the Board meeting rotation could be adjusted to allow for winter month meeting dates to be more evenly distributed among the branches. By rotating the meeting locations every three months instead of four, the cycle would eventually produce the desired result. The proposed 2019-2020 rotation would be:

July, August, September – Romeoville Branch

October, November, December – Lockport Branch

January, February, March – Crest Hill Branch

April, May, June – Romeoville Branch

The Board will consider this rotation and the matter will be on the agenda for the June board meeting.

PMA RESOLUTION #2019-03/01

The Board reviewed the resolution.

Ann Lopez-Caneva moved the Board approve Resolution #2019-03/01 – A Resolution Approving and Authorizing (1) PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and (2) Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth Nays—none. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 9 – Programming

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Adam Woodworth moved for adjournment at 8:21 p.m. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.