

**WHITE OAK LIBRARY DISTRICT
MARCH 28, 2023
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00p.m. Board members present: Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, Ann Lopez-Caneva, and Kelly Schneider.

Absent: None

Public in attendance: Lewis University student Sedona Holland.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Gayle Crompton moved to approve the February 28, 2023 Regular Board Meeting Minutes as presented. Andrew Koroma seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays - none. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Treasurer’s Report for February 2023. Cash on hand as of February 1, 2023 was \$3,146,325.66. Income as of February 28, 2023 was \$19,577.61. Disbursements as of February 28, 2023 were \$350,149.98. Transfers/adjustments – Adjustment to the Corporate Fund due to a voided check in the amount of \$125.69. Cash on hand as of February 28, 2023 was \$2,815,878.98.

Gayle Crompton moved the Board approve the February 2023 Treasurer’s Report as presented, with the payment of the March 15, 2023 bills of \$103,693.28 and the March 3, 2023 payroll of \$115,359.40 and the March 17, 2023 payroll of \$118,402.52. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes— Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays - none. Motion carried.

Personal Property Replacement Tax received for FY 2022-2023 was \$327,941.47. The Lockport Township estimate for FY 2022-2023 has not yet been received.

2021 Levy Real Estate Distributions and Interest received to date was \$6,098,702.02. Percent received to date is 99.04%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR'S REPORT

In addition to his written report Scott Pointon asked the Board members if they would be attending either the Lockport State of the City meeting to be held at Embers Tap House in Lockport on April 12th at 11:30a.m. or the Volunteer Appreciation Luncheon on April 20th at the Romeoville Library Branch at 11:30a.m. Scott Pointon asked Nancy Hackett and Ann Lopez-Caneva to report on their recent campaign visit to Carillon; both said the attendees were supportive.

OLD BUSINESS

BUILDING UPDATES – The parking lot lights at the Crest Hill Branch are still not functioning correctly; the electrician has been notified of the issue.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – To be addressed later in the agenda.

NEW BUSINESS

PRELIMINARY STRATEGIC PLAN DISCUSSION - Scott Pointon read and reviewed with the Board his written financial report that included the District's past referendum goals, some of the financial needs and wishes of the District, financial considerations, and actions the District can take now that will have a financial impact on the budget. The Board discussed the option of closing the Branches on Sundays and/or opening at 9:00am Monday through Friday. The discussion was tabled until Scott Pointon can provide the Board with more data, a patron count on Sundays, and what nearby libraries do regarding hours on Sundays.

REVIEW OF COLLECTION DEVELOPMENT POLICY – The Board read and reviewed the Collection Development Policy. The Board determined that no changes need to be made to the Policy.

EXECUTIVE SESSION – Personnel

Ann Lopez-Caneva moved the Board go into Executive Session. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays – none. Motion carried.

The Board went into Executive Session at 8:15p.m.

Ann Lopez-Caneva moved the Board come out of Executive Session. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Andrew Koroma, and Ann Lopez-Caneva. Nays – none. Motion carried.

The Board came out of Executive Session at 8:56p.m.

SERVING OUR PUBLIC 4.0 – Chapter 7 – Collection Management

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:58p.m. Andrew Koroma seconded the motion. All voted aye. Motion carried.