

**WHITE OAK LIBRARY DISTRICT
MAY 23, 2017
REGULAR BOARD MEETING @ 7:00 PM
CREST HILL BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Adam Woodworth, and Victor Zack.

Board member absent: Christine Siegel.

Staff present: Scott Pointon and Beverly Krakovec.

Public present: Judy Butler, Ann Lopez-Caneva, Brian McHenry, Melissa Jankowski, Kalie Jankowski, Teri Storako, and Brian Storako.

Board President Deanna Amann welcomed the public to the board meeting.

PUBLIC COMMENTS –none.

Removed agenda item - PUBLIC SALE OF SURPLUS PROPERTY, which was included on the agenda in error.

MINUTES

Nancy Hackett moved to approve the April 25, 2017 Regular Board Meeting Minutes as presented. Gordon Butler seconded the motion. All voted ayes. Motion carried.

CORRESPONDENCE – none.

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for April 2017. Cash on hand as of April 1, 2017 was \$1,433,372.17. Income as of April 30, 2017 was \$76,360.41. Disbursements as of April 30, 2017 were \$299,357.89. Transfers and adjustments –Adjustment of \$13,500.00 was transferred from the Corporate Fund Account to the IMRF Fund Account to cover April IMRF payments, and \$12,500.00 was transferred from the Corporate Fund Account to the Social Security Fund Account to cover April payments. An adjustment of \$11.00 was made to the Corporate Fund Account due to a voided check. Cash on hand as of April 30, 2017 was \$1,210,385.69.

Victor Zack moved the Board approve the April 2017 Treasurer’s Report as presented with payment of the May 15, 2017 bills for \$118,264.68, and the May 3, 2017 payroll for \$96,969.52, and the May 17, 2017 payroll for \$97,689.51. Gordon Butler seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received to date totaled \$266,642.93. The Lockport Township estimate for FY 2016-2017 is \$214,504.70.

2015 Levy Real Estate Distributions and Interest received to date was \$5,589,080.84. Percent received to date is 99.72%.

The first 2016 Levy Real Estate Distribution should be received on May 25, 2017.

Current interest rates for money market accounts as of May 23, 2017 are as follows: Harris Bank—0.776%, Illinois Funds—0.787% and MB Financial Bank—0.450%.

DIRECTOR'S REPORT

Scott Pointon reported the District had some very promising candidates for open facilities positions and hoped to fill the positions in the near future. It was noted the Crest Hill Branch has been holding very successful citizenship classes in conjunction with the Southwest Immigrant Project. The Crest Hill Branch has also started offering ESL classes prior to the citizenship classes, with robust attendance.

OLD BUSINESS

BUILDING UPDATES

The buyers of the property located at 1298 Theodore St. in Crest Hill have initiated the process of rezoning the property for use as a church with the City of Crest Hill. The City of Crest Hill has called for a plat of survey on the property prior to proceeding with rezoning consideration. It is proving difficult to obtain this needed plat and the District is offering the buyers as much assistance as possible.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

RECOGNITION OF SERVICE FOR GORDON BUTLER

On behalf of the entire Board, President Deanna Amann thanked outgoing trustee Gordon Butler for his years of service to the District, and presented him with a plaque to commemorate and honor his service. Gordon Butler stated it had been a pleasure to serve on the Board and work with Director Scott Pointon and his fellow trustees. Gordon Butler commented how his years on the Board had helped him grow in civic awareness. He also congratulated trustees Nancy Hackett and Ann Lopez-Caneva on their election to the Board.

SWEARING-IN OF NEWLY ELECTED TRUSTEES

President Deanna Amann administered the oath of office to newly elected trustees Nancy Hackett and Ann Lopez-Caneva. The Board congratulated and welcomed both individuals.

ELECTION OF BOARD OFFICERS

Scott Pointon opened the nominations for the office of president. Gayle Crompton nominated Deanna Amann. Victor Zack seconded the nomination. No other nominations were made. Deanna Amann accepted the nomination.

President Deanna Amann opened the nominations for the office of vice-president. Gayle Crompton nominated Adam Woodworth. Victor Zack seconded the nomination. No other nominations were made. Adam Woodworth accepted the nomination.

President Deanna Amann opened the nominations for the office of treasurer.

Nancy Hackett nominated Victor Zack. Adam Woodworth seconded the nomination. No other nominations were made. Victor Zack accepted the nomination.

President Deanna Amann opened the nominations for the office of secretary. Victor Zack nominated Nancy Hackett. No other nominations were made. Nancy Hackett accepted the nomination.

Gayle Crompton moved the Board accept, by acclamation, all nominated Board officer candidates. Nancy Hackett seconded the motion. All voted ayes. Motion carried.

FY 2017-2018 MEETING DATE ORDINANCE

The Board reviewed the meeting date ordinance for fiscal year July 1, 2017 to June 30, 2018. All Board members agreed upon the dates in the ordinance.

Adam Woodworth moved the Board adopt Ordinance No. 2017-172—Public Meetings Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2017 to June 30, 2018. Nancy Hackett seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

FY 2017-2018 PREVAILING WAGE ORDINANCE

The Board reviewed the ordinance before them.

Adam Woodworth moved the Board adopt Ordinance No. 2017--173 – Prevailing Wage Ordinance of the White Oak Library District Will County, Illinois for Fiscal Year July 1, 2017 to June 30, 2018. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

FY 2017-2018 NON-RESIDENT CARD PROGRAM

Scott Pointon reviewed the reasoning for the existence of a non-resident card. Scott Pointon stated he had discovered that by using the State’s own rules as a determining factor, the White Oak Library District would not be the primary library that those living in an un-served area would approach to purchase a non-resident card. It was further determined that the District’s participation in this program is completely voluntary and that by choosing not to participate, the District would not incur any adverse effects. Scott Pointon recommended the Board vote not to participate in the Public Library Non-Resident Card Services program for FY 2017-2018.

Adam Woodworth moved the Board not participate in the Public Library Non-Resident Card Services program for FY 2017-2018. Gayle Crompton seconded the motion. All voted aye. Motion carried.

APPROVAL OF REVISED CIRCULATION POLICY

Scott Pointon reviewed the proposed changes to the Circulation Policy. The significant changes were: reduction of Blu-ray/DVDs fines from \$1.00 a day to .25 cents a day, increasing the amount of Blu-ray/DVDs checkout limit from (10) to (20) per account, no limits on the amount of CDs that can be

checked out, and TV show Blu-ray/DVDs have a (3) week loan period, Board members agreed that the changes would both increase item circulation and benefit our patrons.

Gayle Crompton moved the Board adopt the revised Circulation Policy, as presented. Adam Woodworth seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

DISTRICT HEALTH INSURANCE PROPOSAL

Scott Pointon reviewed the proposal for the Board. After careful consideration, the Board determined the wisest choice would be to leave Blue Cross Blue Shield and make United Health Care the District's health care provider.

Ann Lopez-Caneva questioned if the District's health care plan had a cafeteria option. Scott Pointon will determine if the District has this option.

Adam Woodworth moved the Board cease staff health care coverage with our current carrier, Blue Cross, Blue Shield, and initiate health care coverage with United Health Care. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

SERVING OUR PUBLIC 3.0 – Chapter 11 – System & ILLINET Membership Responsibilities

The Board reviewed the standards in question and determined the District is in compliance.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:17 p.m. Adam Woodworth seconded the motion. All voted aye. Motion carried.