

**WHITE OAK LIBRARY DISTRICT
JULY 24, 2018
REGULAR BOARD MEETING @ 7:00 PM
ROMEOWILLE BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack.

Staff present: Scott Pointon and Beverly Krakovec.

PUBLIC COMMENTS – none.

MINUTES

Nancy Hackett presented the minutes.

Nancy Hackett moved to approve the June 26, 2018 Regular Board Meeting Minutes as presented. Adam Woodworth seconded the motion. All voted aye. Motion carried.

CORRESPONDENCE

The District received thank you cards from Dottie’s Art Studio – Junior Art League, for hosting successful art shows at the Crest Hill and Romeoville Branches.

TREASURER’S REPORT

Treasurer Victor Zack read the Treasurer’s Report for June 2018. Cash on hand as of June 1, 2018 was \$1,745,612.37. Income as of June 30, 2018 was \$2,570,347.70. Disbursements as of June 30, 2018 were \$407,185.33. Transfers and adjustments – None. Cash on hand as of June 30, 2018 was \$3,908,774.74.

Ann Lopez-Caneva questioned the Citi Card bill listing for “membership fees” in the amount of \$120.00. Scott Pointon will determine what this cost entails.

The Board reviewed the PMA Master Total Portfolio Report as of July 23, 2018.

Victor Zack moved the Board approve the June 2018 Treasurer’s Report as presented with payment of the July 16, 2018 bills for \$728,491.18 and the July 13, 2018 payroll for \$105,729.48. Adam Woodworth seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Personal Property Replacement Tax received for FY 2018-2019 was \$37,213.05. The Lockport Township estimate for FY 2018-2019 is not yet available.

2017 Levy Real Estate Distributions and Interest received to date was \$3,149,639.89. Percent received to date is 53.36%.

Additional information regarding interest rates – see PMA Investments Report.

DIRECTOR'S REPORT

In addition to his written report, Scott Pointon said he had tickets available for the August 18, 2018 Murder Mystery Fundraiser Event taking place at the Crest Hill Branch. Board members took a number of tickets to sell to friends or acquaintances. Scott Pointon also reported the District had a successful Summer Reading Challenge, with an increase in participation, with total of 2,951 individuals taking part in the program. The District also had a gain in its circulation statistics, completing FY 2017-2018 with 669,213 circulation transactions. This figure is a 5,478 increase from FY 2016-2017.

OLD BUSINESS

BUILDING UPDATES

Lockport Branch – Some drip pans in the HVAC system have cracked and will be replaced. As part of the Lockport Summer Art Series, the Lockport Branch had two art pieces installed.

FACILITIES DEPARTMENT VAN PROPOSAL

The Board reviewed spec on a potential purchase of a van to assist the District in transporting materials between the branches.

Ann Lopez-Caneva moved the Board approve the purchase of a vehicle for the amount listed in the specs as \$20,896.00, plus whatever associated fees and taxes may apply to the purchase. Christine Siegel seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

Adam Woodworth moved the Board recognize the Friends of the White Oak Library District as donating the funds to purchase the new District van. Ann Lopez-Caneva seconded the motion. All voted aye. Motion carried.

APPROVAL OF RESOLUTION 2018/07-01

The Board reviewed the resolution before them.

Ann Lopez-Caneva moved the Board approve Resolution 2018/07-01 – Resolution of the Board of Library Trustees of the White Oak Library District, Will County, Illinois, submitting a Proposition to the Voters at the General Election to be held on November 6, 2018, to Increase the Limiting Rate under the Illinois Property Tax Extension Limitation Law for the White Oak Library District, Will County, Illinois, by: An Additional amount equal to 0.0296% above the Limiting Rate for Levy Year 2017 and be Equal to 0.215% of the Equalized Assessed Value of the Taxable Property therein for Levy Year 2018. Adam Woodworth seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, Adam Woodworth, and Victor Zack. Nays—none. Motion carried.

The District received confirmation from the Will County Clerk's Office that the deadline to place a referendum question on the ballot for the November 6, 2018 election is August 20, 2018.

WOLD FOUNDATION PLANNING MEETING

Plans will be established for a meeting sometime after Labor Day. Scott Pointon will determine a date and alert Board members.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel—none needed.

NEW BUSINESS

STRATEGIC PLAN 2018-2023

The Strategic Plan was revised, removing items that were accomplished during the FY 2017 – 2018 time frame, and items not yet completed were pushed forward in the FY 2018 – 2023 document.

Ann Lopez-Caneva moved the Board approve the White Oak Library District Strategic Plan 2018 – 2023 as presented. Gayle Crompton seconded the motion. All voted aye. Motion carried.

APPOINT TWO TRUSTEES TO AUDIT THE MINUTES

President Deanna Amann appointed Ann Lopez-Caneva and Gayle Crompton to audit the Board minutes prior to the start of the August 28, 2018 Regular Board Meeting.

SERVING OUR PUBLIC 3.0 – Chapter 1 – Core Standards

The Board reviewed the standards in question and determined the District is in compliance with the guidelines.

ADJOURNMENT

Adam Woodworth moved for adjournment at 8:44 p.m. Victor Zack seconded the motion. All voted aye. Motion carried.