

**WHITE OAK LIBRARY DISTRICT**  
**JULY 28, 2020**  
**REGULAR BOARD MEETING @ 7:00 PM**  
**LOCKPORT BRANCH**  
**&**  
**Available via ZOOM Conference**

**CALL TO ORDER**

President Deanna Amann called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Zach Binkley (via ZOOM), Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Board member absent: None.

Staff present: Scott Pointon and Beverly Krakovec.

No public were present in-person or via ZOOM.

**PUBLIC COMMENTS** – none.

**MINUTES**

Board members reviewed the minutes.

*Nancy Hackett moved to approve the June 23, 2020 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

**CORRESPONDENCE** – none.

**TREASURER’S REPORT**

Treasurer Ann Lopez-Caneva read the Treasurer’s Report for June 2020. Cash on hand as of June 1, 2020 was \$1,608,626.70. Income as of June 30, 2020 was \$2,611,978.18. Disbursements as of June 30, 2020 were \$294,244.48. Transfers/adjustments—Transfer from the Corporate Fund to the Building Bond Fund of \$4,149.92 – interest on bond sales. Cash on hand as of June 30, 2020 was \$3,926,360.40.

*Ann Lopez-Caneva moved the Board approve the June 2020 Treasurer’s Report as presented, with payment of the July 15, 2020 bills of \$1,006,033.37, and the July 10, 2020 payroll of \$117,697.47, and the July 24, 2020 payroll of \$111,608.29. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

*Ann Lopez-Caneva moved the Board approve a corrected May 2020 Treasurer’s Report. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

Personal Property Replacement Tax received for FY 2020-2021 was \$0.00. The Lockport Township estimate for FY 2020-2021 is not yet available.

2019 Levy Real Estate Distributions and Interest received to date was \$3,042,307.32. Percent received to date is 51.93%.

Additional information regarding interest rates – see PMA Investments Report.

### **DIRECTOR'S REPORT**

In addition to his written report, Scott Pointon reported on the following items:

The Romeoville Branch is still trying to fill a 17 hr./week custodial position. Deanna Amann suggested we reach out to Joliet Junior College and Lewis University to determine if the student body would have any interest. Scott Pointon stated he is once more partnering with Lewis University students in their State and Local Government classes. Lewis students may be able to assist the District in recruiting residents to join a future referendum committee.

Scott Pointon noted that the staff has increased their virtual programming and the District has seen an increase in interest on its YouTube channel. Our District is also achieving approximately 2/3 of its circulation numbers as compared to one year ago. This is encouraging as it demonstrates patrons are steadily increasing their library visits.

### **OLD BUSINESS**

#### BUILDING UPDATES

The Crest Hill and Romeoville Branches both experienced front entrance door issues, which have been resolved.

#### WHITE OAK LIBRARY FOUNDATION

Ann Lopez-Caneva reported the White Oak Library Foundation is undertaking funding and marketing efforts. Their recording secretary has recently resigned and the position is still unfilled. For now, a White Oak Library District staff member will be asked to assist with taking the minutes. The Board agreed this would be acceptable.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel—none needed.

### **NEW BUSINESS**

#### APPROVAL OF STRATEGIC PLAN 2020-2025

The Board reviewed the Strategic Plan for 2020-2025. As COVID-19 guidelines prohibit larger group gatherings, everyone agreed this was not the appropriate time to engage the public with focus groups.

*Adam Woodworth moved the Board approve the White Oak Library District Strategic Plan 2020-2025 as presented. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

APPROVAL OF RESOLUTION 2020/07-01

The Board reviewed the resolution which would allow IMRF service credit for military service.

*Adam Woodworth moved the Board adopt Resolution 2020/07-01 as presented. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*

APPOINT TWO TRUSTEES TO AUDIT THE MINUTES

Gayle Crompton and Zach Binkley will audit the Board minutes prior to the August 25, 2020 Regular Board Meeting.

SERVING OUR PUBLIC 4.0 - Chapter 1—Core Standards

The Board reviewed the standards in question and determined the District is in compliance with the guidelines in place.

**ADJOURNMENT**

*Gayle Crompton moved for adjournment at 8:53 p.m. Ann Lopez-Caneva seconded the motion. Roll call indicated: Ayes—Deanna Amann, Zach Binkley, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Adam Woodworth. Nays—none. Motion carried.*