

**WHITE OAK LIBRARY DISTRICT  
SEPTEMBER 23, 2014  
PUBLIC HEARING – BUDGET & APPROPRIATION ORDINANCE @ 6:30 PM  
REGULAR BOARD MEETING @ 7:00 PM  
ROMEovILLE BRANCH**

**PUBLIC HEARING – 6:30 P.M. – BUDGET & APPROPRIATION ORDINANCE**

President Ann Lopez-Caneva opened the public hearing on the Budget & Appropriation Ordinance at 6:30 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Board member(s) absent: None.  
No public in attendance.

*Deanna Amann moved to close the Public Hearing at 7:00 pm. Gayle Crompton seconded the motion. All voted aye. Motion carried.*

President Ann Lopez-Caneva closed the hearing at 7:00 p.m.

**CALL TO ORDER**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Deanna Amann, Gordon Butler, Gayle Crompton, Ann Lopez-Caneva, Nancy Hackett, Christine Siegel, and Victor Zack. Board member absent: none.

Staff present: Scott Pointon and Beverly Krakovec

**MINUTES**

*Nancy Hackett moved to approve the August 26, 2014 Regular Board Meeting Minutes as presented. Christine Siegel seconded the motion. All voted aye. Motion carried.*

**CORRESPONDENCE –none.**

Deanna Amann thanked the library staff for inviting her to participate in the Tuesday, September 16<sup>th</sup> – Night of Stars Storytime at the Lockport Branch. Everyone had a wonderful experience and the program was well-attended.

**TREASURER’S REPORT**

Treasurer Victor Zack read the Treasurer’s Report for August 2014. Cash on hand as of August 1, 2014 was \$2,018,050.42. Income as of August 31, 2014 was \$195,005.71. Disbursements as of August 31, 2014 were \$362,345.22. Transfers and adjustments—none. Cash on hand as of August 31, 2014 was \$1,850,710.91. The Bond Levy Account had \$65,743.15 as of August 31, 2014.

*Gordon Butler moved the Board approve the August 2014 Treasurer’s Report, as presented, with the payment of the September 15, 2014 bills for \$106,213.08, the September 10, 2014 payroll for \$93,390.56, and the September 24, 2014 payroll of \$94,759.78. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Ann Lopez-Caneva, Christine Siegel, and Victor Zack. Nays—none. Motion carried.*

Personal Property Replacement Tax received to date totaled \$45,871.15. The District estimate for FY 2014-2015 is \$225,000.00. The Lockport Township estimate is not yet available.

2013 Levy Real Estate Distributions and Interest received to date was \$4,382,310.37. Percent received to date is 95.913%.

Current interest rate as of September 23, 2014 for money market accounts are as follows: Harris Bank—0.100%, Illinois Funds—0.010%, MB Financial Bank—0.200%.

## **DIRECTOR' S REPORT**

In addition to his written report, Scott Pointon stated our real estate agent for the sale of the old Crest Hill property, Pete Conroy, has been approached by a church with a “lease to buy” option for the property. The church wants to lease the property and at the end of a two-year period, have the option to purchase the property. The Board had various questions regarding this option, such as who would be responsible for the maintenance of the building, and would the church accept the building in an “as is” condition. Victor Zack stated this might be an option to explore, and noted that it would be important the building be bought “as is” and that a 20% amount of the purchase price be provided by the church to enter into such an agreement. Scott Pointon will discuss this further with our real estate agent.

Scott Pointon informed the Board that the District’s \$125,000 grant application to the State of Illinois for construction monies to fund the Outreach Department structure/garage at the Crest Hill Branch will be submitted during the first week of January 2015. Dewberry’s architectural plans for this project could cost \$3,000.00. The Board felt this is a sound investment.

## **OLD BUSINESS**

### **BUILDING UPDATES**

Crest Hill: Landscaping walk-through for the one year warranty period was accomplished. There were some dead plants that will be replaced and some pear trees that have fallen under a “watch” by the landscaping firm. The pear trees’ warranties have been extended due to the “watch”.

Lockport: Landscaping walk-through for the one year warranty period was accomplished. All plantings seem in good condition, but the landscapers did put a “watch” on some questionable items. Some pruning will also be done. The plantings recently established on the east side of the building are doing well, as is all of the sod on the south side of the building. Scott Pointon received an email from the Lockport resident who borders the Lockport facility’s parking lot east side. The neighbor asked if the District would be putting up a fence similar to the one now in place on the west side of the parking lot. The neighbor was concerned that at times, cars in the library parking lot extended into his driveway, impeding his access. Scott Pointon responded that the District does not plan on placing a fence along his property and that we would be mindful our patrons do not block access to his driveway.

Scott Pointon noted that he sold \$500.00 of furniture from the old Crest Hill facility to the director of the Highwood Library.

**EXECUTIVE SESSION** – Real Property – none needed.

**EXECUTIVE SESSION** – Personnel – none needed

## **NEW BUSINESS**

### **BUDGET & APPROPRIATION ORDINANCE #2014-157**

The Board reviewed the ordinance.

*Deanna Amann moved the Board adopt Ordinance #2014-157 – Fiscal Year July 1, 2014 to June 30, 2015 Budget and Appropriation Ordinance of the White Oak Library District, Will County, Illinois, as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.*

2 MILLS LEVY ORDINANCE #2014-158

The Board reviewed the ordinance.

*Christine Siegel moved the Board adopt Ordinance #2014-158 – Fiscal Year July1, 2014 to June 30, 2015 Ordinance of the Board of Trustees of the White Oak Library District, Will County, Illinois Determining to Levy an Additional Library Tax, as presented. Nancy Hackett seconded the motion. Roll call indicated: Ayes—Deanna Amann, Gordon Butler, Gayle Crompton, Nancy Hackett, Christine Siegel, and Victor Zack. Nays—none. Motion carried.*

APPROVAL OF CONTRACTORS' PAYMENTS

There were no contractors' payments submitted.

SERVING OUR PUBLIC 3.0: Personnel

The Board reviewed the standards in question. They believed we are successfully meeting the parameters given.

**ADJOURNMENT**

*Gayle Crompton moved for adjournment at 7:49 p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.*