

**WHITE OAK LIBRARY DISTRICT
FEBRUARY 27, 2024
REGULAR BOARD MEETING @ 7:00 PM
ROMEOVILLE BRANCH**

CALL TO ORDER

President Deanna Amann called the Regular Board Meeting to order at 7:00p.m. Board members present: Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Kelly Schneider.

Absent: Ann Lopez-Caneva.

Public in attendance: Lewis University student Dominic Auriemma.

Staff present: Scott Pointon and Patti Sacco.

PUBLIC COMMENTS – none.

MINUTES

Board members reviewed the minutes.

Nancy Hackett moved to approve the January 23, 2024 Regular Board Meeting Minutes as presented. Gayle Crompton seconded the motion. Roll call indicated: Ayes – Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Kelly Schneider. Nays - none. Motion carried.

CORRESPONDENCE - none.

TREASURER’S REPORT

Treasurer Gayle Crompton read the Treasurer’s Report for January 2024. Cash on hand as of January 1, 2024 was \$4,132,571.88. Income as of January 31, 2024 was \$105,343.73. Disbursements as of January 31, 2024 were \$329,585.07. There were no adjustments to be made. Cash on hand as of January 31, 2024 was \$3,908,330.54.

Gayle Crompton moved the Board approve the January 2024 Treasurer’s Report as presented, with the payment of the February 15, 2024 bills of \$164,223.37 and the February 2, 2024 payroll of \$124,973.54 and the February 16, 2024 payroll of \$125,289.66. Kelly Schneider seconded the motion. Roll call indicated: Ayes— Deanna Amann, Gayle Crompton, Nancy Hackett, Andrew Koroma, June Rokita-Kennedy, and Kelly Schneider. Nays - none. Motion carried.

Personal Property Replacement Tax received to date for FY 2023-2024 was \$541,624.03. The Lockport Township estimate for FY 2023-2024 is \$588,187.19.

2022 Levy Real Estate Distributions and Interest received to date was \$6,312,081.76. Percent received to date is 98.61%.

Additional information regarding interest rates – the PMA Investments Report was reviewed.

DIRECTOR’S REPORT

In addition to his written report Scott Pointon discussed the concrete that is cracking on the steps to the main entrance of the Romeoville Branch. He is getting quotes to either repair the steps, replace the steps, or tear out the steps and the concrete entranceway to have a trench drain system installed. This drain system would drain the rainwater away from the front entrance doorway.

OLD BUSINESS

BUILDING UPDATES

Scott Pointon mentioned that the repairs to the concrete steps at the Romeoville Branch will cost approximately \$20,000.

CONTINUED DISCUSSION OF DISTRICT PRIORITIES

The Board members each chose their top priorities from the list of Potential Capitol Projects and Service Expansion Needs. When put to a show of hands, the top priority was the repair of concrete entry steps at the Romeoville Branch. Completely revamping /replacing the A/V systems in our public meeting spaces, and hiring an additional Children’s Services Librarian at the Romeoville Branch tied for second highest priority. Scott Pointon will revise the list to show the top items chosen. The Board members will revisit the list at the March 26, 2024 Board Meeting.

EXECUTIVE SESSION – Real Property – none needed.

EXECUTIVE SESSION – Personnel – none needed.

NEW BUSINESS

APPROVAL OF COLLECTION DEVELOPMENT POLICY

The Board members reviewed the Collection Development Policy and found the last sentence on page 1 was repeated on page 2. Scott Pointon agreed to make the correction.

Nancy Hackett moved that the Board approve the Collection Development Policy as revised. June Rokita-Kennedy seconded the motion. Roll call indicated: All voted aye. Motion carried.

APPROVAL OF FIFTH THIRD BANKING SERVICES RESOLUTION

The Board members reviewed the Banking Services Resolution. The Resolution listed Board President Deanna Amann, Board Vice President Ann Lopez-Caneva, Board Secretary Nancy Hackett, Board Treasurer Gayle Crompton, and White Oak Library District Business Manager Melissa Juknuis as authorized signers on the account.

Kelly Schneider moved that the Board approve the Resolution as presented. Gayle Crompton seconded the motion. Roll call indicated: All voted aye. Motion carried.

REVIEW OF CLOSED SESSION MINUTES

The Board reviewed the closed session minutes.

Gayle Crompton moved that the closed session minutes from the November 2021, 2022, and 2023 meetings be released to the public, and all other closed session minutes will remain sealed at this time. Kelly Schneider seconded the motion. All voted Aye. Motion carried.

MEMBER'S CONCERNS/COMMENTS - none

SERVING OUR PUBLIC 4.0 – Chapter 6 Safety

The Board reviewed the standards in question and determined the Library District must display signage notifying the use of security cameras.

ADJOURNMENT

Gayle Crompton moved for adjournment at 8:15p.m. Nancy Hackett seconded the motion. All voted aye. Motion carried.